

**NUTRITION SERVICES DIVISION  
MANAGEMENT BULLETIN**

No. 00-701

TO:	All Public School Districts and County Offices of Education with Sites Eligible for Summer Food Service Program Start-Up or Expansion Grants	ISSUE DATE: January 2000
FROM:	Summer Food Service Program Unit	
ATTENTION:	Food Service Directors	
SUBJECT:	California Summer Food Service Program Start-Up and Expansion Grants	

**CALIFORNIA  
SUMMER FOOD SERVICE PROGRAM  
START-UP AND EXPANSION GRANT  
APPLICATION DEADLINE:  
APRIL 15, 2000**

The California Department of Education (CDE), Nutrition Services Division (NSD), has funds available for schools and county offices of education to assist in implementing or expanding the Summer Food Service Program (SFSP). The Budget Act of 1999 authorized CDE to award grants of up to \$10,000 to eligible public school districts and county offices of education for one-time expenses involved in initiating or expanding the SFSP.

School districts and county offices of education may apply on behalf of eligible schools or sites meeting the following criteria:

- A minimum of 50 percent of the school's students are approved for free or reduced price meals;
- The school agrees to operate the program for a minimum of three years from the date of start-up or from the date expansion activities are complete; and
- The school agrees to open its food service facilities to feed children in the community as well as those enrolled in their summer school.

Because of timelines involved in approving and encumbering grant funds by the end of the 1999-2000 fiscal year, grant applications must be **received no later than April 15, 2000**.

Start-up and expansion funds may be used **only** for **nonrecurring costs**, such as equipment, minor alterations to accommodate new equipment, or training of staff in new skills related to the SFSP. Funds may **not** be used for staff salaries, benefits, food, any other recurring costs, or for such nonrecurring costs as computers or capital outlay.

Schools receiving grants are expected to either implement the SFSP or undertake expansion activities and obligate grant funds no later than June 30, 2000.

The SFSP may help improve a school's academic success by helping to ensure that students are well-nourished and ready to learn. If eligible, please consider taking advantage of these start-up and expansion grants. Grant application instructions and forms are attached.

If you have any questions, please contact Patty Atherton, Program Analyst, Summer Food Service Program Unit, at (916) 327-5456, [patherto@cde.ca.gov](mailto:patherto@cde.ca.gov), or (800) 333-5675.

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Marilyn Briggs, Director  
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Kathy B. Lewis  
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